



## CCHC Staff Account Request and Training Attestation Form

Thank you for your interest in joining CCHC. In order to provision you with access to CCHC and your respective practice, please follow the below steps and attest that you have completed the required training modules. Please note that CCHC utilizes “Syntellis” as our technology platform.

### **Step 1**

#### ***Complete your training***

Syntellis provides additional functionality that may not be in use by your specific organization, so the below required training is focused on what your organization may use Syntellis /CCHC for, i.e. receiving and reviewing Results. Press and hold the Control (Ctrl) key, then use your mouse to click on each applicable video below. \*\*\*Please note the training modules are *not* required if you have or are planning to receive formal Syntellis Care Team Portal training from a CCHC representative or other qualified trainer.

***Required training module:***

[Navigate Provider Portal](#)

***10:43 Minutes***

[Search Your Entire Network](#)

***1:46 Minutes***

***Optional module depending on your practice’s utilization:***

[Results Manager](#)

***6:41 Minutes***

### **Step 2**

#### ***Complete the below registration form – please type or write legibly***

**Registration Form:**

<b>Full Legal Name</b>	
<b>DOB</b>	
<b>Gender</b>	
<b>Job Title</b>	
<b>Practice Name</b>	
<b>Hospital Department Name (if applicable)</b>	
<b>Business Email Address</b>	
<b>Business Mail Address</b>	
<b>City, State, Zip Code</b>	
<b>Phone Number</b>	
<b>Fax Number</b>	

